SPA INSPECTION CHECKLIST

Unsure of what you should be looking for when inspecting a Spa? Our Account Executives will be the resource you need to make sure your attendees have the best experience. Below we have laid out a few key things to look for:

Overall attractiveness and cleanliness
Friendly and Professional staff. Do they wear uniforms or have a dress code?
Ease of Registration
What is the Budget
How many attendees will be using the Spa Services
What types of services are available – Pampering Services, Fitness Classes, Health or Wellness Programs, Outdoor Activities? Does the Spa have a signature service?
What are the Spa hours of operations?
What is the duration and price of individual treatments and spa packages?
Are gratuities included in the treatment prices or are they additional? Make sure this information is passed on to your attendees.
What are the qualifications of the Spa staff? How long has each staff member been employed by the facility?
How many treatment rooms are available? What is their condition?
How many of the following are at the facility – Whirlpools, saunas, steam rooms and lap pools?
Are staff members there to instruct guests in proper use of fitness and weight-training equipment?
Are programs flexible enough to accommodate a variety of goals, fitness levels and preferences?
Are separate changing areas available for men and women and are lockers provided?
Are quite rooms separate for men and women or one unisex quite room?
Is there an attendant stationed in each waiting area?
Are robes and footwear provided?
Where is the spa located relative to meeting facilities, guest rooms and public areas? Does it have its own entrance?
How does the spa handle guest complaints?
Is there a CPR Certified staff member on-site and available at all times during spa hours?
Does the spa have its own restaurant and spa menu?
What is the cancellation/no-show policy? Are deposits required?

Add your own notes and To-Do's Here:

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Compliments of: